

## CALIFORNIA APPRENTICESHIP COUNCIL

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ADDRESS REPLY TO:  
California Apprenticeship Council  
P. O. Box 420603  
San Francisco, CA 94142-0603

July 20, 2015

RE: 2015-2016 Training Fund Grant Application

Dear Committee Chairman or Secretary:

The California Apprenticeship Council (CAC) has the authority to issue training fund grants for the 2015/2016 fiscal year. These grants are available to apprenticeship programs in the Building and Construction Trades for the purpose of training apprentices. The amount available for this 2015 grant cycle will be determined by the budget process. These Grants will be distributed in accordance with California Labor Code 1777.5(m).

In compliance with the CCR, the CAC has created a Grant Application. In order to be eligible to receive available funds from this year's grant distribution, **the Grant Application and "Vendor Data Record," must be completed (or on file) and be mailed to the CAC postmarked no later than August 29<sup>th</sup>, 2015.** If your program received a grant in 2014 grant from the CAC, you will also need to submit documentation of how the grants were used.

The Grant Application will need to have your current contact information, the occupations that your program was approved for on July 1, 2014, the number of apprentices that were in each of your occupations as of June 30, 2015 and the objective that the grant will be used for. An accounting of the grant funds distributed to your program in the last grant cycle will be required.

Under state law, for distribution of funds, a Vendor Data Record must be on file. The Vendor Data Record must have the name and address of the Trust Fund or recipient that the grant check will be payable to, the type of entity and your taxpayer I.D. Number. The Vendor Data Record also must be signed by an authorized representative of the entity that will be receiving the funds. If your program submitted this form in past years and the information has not changed, you may ignore this step. Please check with your trust fund and/or accountant to make sure that your program will be able to accept this grant and produce an accounting of the funds received.

If you have any questions, please contact your assigned Division of Apprenticeship Standards Field Consultant.

Sincerely,

A handwritten signature in black ink that reads "Diane M. Ravnik".

Diane M. Ravnik  
Secretary

California Apprenticeship Council

Encl.