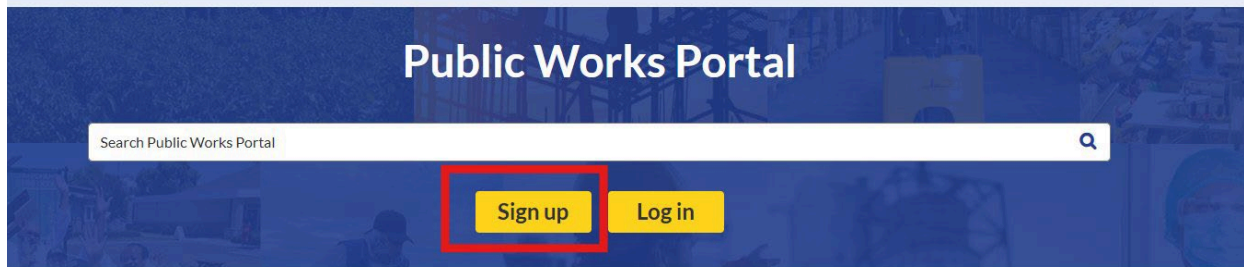
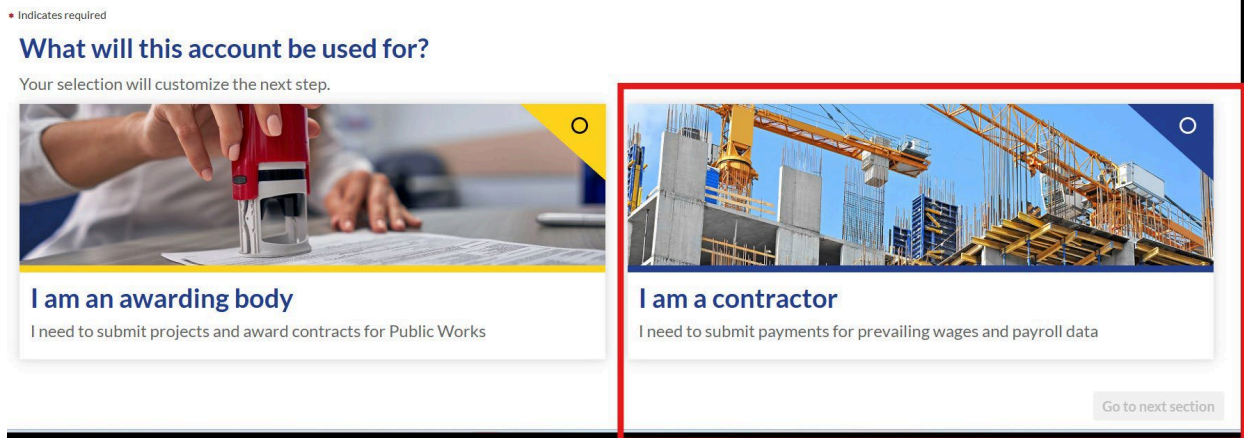


Create a New Contractor

Step 1: Navigate to <https://services.dir.ca.gov/pw> . On the Public Works Portal landing page, click Sign up.



Step 2: When asked "What will this account be used for?", select I am a contractor, then click Go to next section.



Step 3: Fill in your personal account details: First name, Last name, Email, Password, and Re-enter Password. Click Go to next section.

Account type
 Account details
 Create account
 Review

Create an account

Highlight Required Information

• Indicates required

Your account details

First name	<input type="text" value="Sago"/>	Last name	<input type="text" value="Palm"/>
Email	<input type="text" value="NFPWTest2@testmail.com"/>	Phone number	<input type="text" value="(213) 121-2121"/>
Password	<input type="password" value="Password1!"/> HIDE		
Re-enter 'Password'	<input type="password" value="*****"/>		

[Return to previous step](#)
 [Go to next section](#)

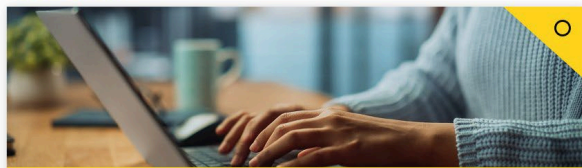
Step 4: On the Business/organization registration code page, select No for "Do you have a registration code?" then select Create a new business/organization.

Business/organization registration code

Do you have a registration code?

- Yes
 No

I need to...



Look up an existing business/organization



Create a new business/organization

[Return to previous step](#)
 [Go to next section](#)

Step 5: Fill out your contractor business information. Check the required acknowledgement boxes at the bottom of the page.

The following fields are required for new contractors: DBA information, Legal Entity Type, Legal Entity Name, Business email, Business phone, SOS Number, President Name, Street Address, City, State, ZIP/Postal Code, Country, TIN (only numbers allowed)

#2 – SOS is missing as a required field – the SOS is required and may need to be listed as SOS(Secretary of State Entity #)

Crafts

Select a craft or classification

Begin typing a craft or classification to continue

Personal identity verification

- The TIN is an identification number of 9 or 11 digits used by the Internal Revenue Service (IRS) in the administration of tax laws. The Employer Identification number (EIN), also called the Federal Employer Identification Number (FEIN), is a 9 digit number used by the IRS to identify a company for federal tax purposes. [Visit the IRS website for more information.](#)

Tax ID number (TIN)

- I have the authority to act for and on behalf of the company named in this registration and understand that any untruthful information provided in this application could result in the registration being cancelled.

- You will not have to pay a fee to create your account, but you will need to pay a fee to complete your registration once you create your account. The fee will be based on your Registration period (1 year: \$400, 2 years: \$800, and 3 years: \$1200).

- I accept a fee payment will be required to submit this contractor registration request officially.

[Return to previous step](#)

[Go to next section](#)

Step 6: Review all of your details in the summary section, then click Create your account.

I accept a fee payment will be required to submit this contractor registration request officially. No

[Jump to Section](#)

Associate your User Account with this Business/Organization

Please review the information of the business/organization selected before submitting your association request.

By submitting this request you are verifying that you have the authority to act for and on behalf of the business/organization named in this registration and understand that any untruthful information provided in this application could result in legal investigation.

By submitting this form, you agree to our [Terms and Conditions](#) and [Privacy Statement](#).

[Return to previous step](#) [Create your account](#)

Step 7: After submission, you will need to verify your new account via email. Your new contractor PWCR # will be auto-generated and will be visible on your PWCR dashboard. You will also receive a registration code that other contacts can use to automatically link to your business.

PWCR Number: [Redacted]

Registration Code: [Redacted]

Registration Status: Approved

Current registration 03/20/2026-06/30/2026

I want to...

- [Edit contractor information](#)
- [Edit my business contacts](#)
- [Edit my employees](#)
- [Unlink myself from business](#)

Project Actions

- [Link to a project](#)
- [Archive project](#)

Filters

- My favorites
- All projects
- Active projects
- Archived projects

Favorite Projects

Search by name, awarding body, etc.

★	Project Name	DIR Project ID	Awarding body	Submit new eCPR	View submitted eCPRs
★	[Redacted]			Submit...	View eCPRs

Viewing 1 - 1 of 1