

DEPARTMENT OF INDUSTRIAL RELATIONS
COMMISSION ON HEALTH AND SAFETY AND
WORKERS' COMPENSATION

1515 Clay Street, Suite 1540
Oakland, CA 94612
Telephone: (510) 622-3959
Fax: (510) 286-0499
Email: CHSWC@dir.ca.gov
Website: www.dir.ca.gov/chswc



REVISED NOTICE OF MEETING

Date: Wednesday, April 16, 2025
Time: 10:00 am
Place: Sacramento, CA (new location)
and Video/Audio Conference:

Please click the link below to join the webinar:

<https://tkoworks.zoom.us/j/83343506743>

Or dial (669) 900-6833

When asked Enter:

Webinar ID: 833 4350 6743

Physical Location:

State Compensation Insurance Fund Building,
Parks Meeting Room

2860 Gateway Oaks Dr. Sacramento, CA 95833

(There is ample off-street, no-fee parking for visitors in the SCIF lot at this address. Visitors and attendees will be expected to go through security and will be issued a visitor's badge.)

See full 2025 calendar of meetings:

https://www.dir.ca.gov/chswc/Meetings/meeting_index.html

PLEASE NOTE: In accordance with [SB-544-Bagley-Keene-Open-Meeting-Act-Teleconferencing.pdf \(ca.gov\)](#), the public can access this meeting either by teleconference or at the physical location.

- I. ★ Approval of Minutes from the February 28, 2025 public meeting
Mitch Steiger, Chair
- II. Introduction of Executive Officer
Mitch Steiger, Chair
- III. ★ Approval to approve and post the draft Janitorial Time Motion Study report for 30-day public comment period
Melissa Flores, Executive Officer, CHSWC
- IV. Testimonial from a stakeholder - Worker safety and workers' compensation
Cerena Lewis, Dispatcher, LA County Fire Department

- V. Presentation for governance training on the Bagley-Keene Open Meeting Act
Ehud Appel, Office of the Director Legal Unit, DIR

- VI. Presentation on the Request for Information(RFI)/Request for Proposal (RFP) process
Laurie Oineza, Contracts and Procurement, DIR

- VII. ★Report from the Executive Officer
Melissa Flores, Executive Officer, CHSWC

- VIII. ★Other Business/Proposals/Public Questions and Comments

★May result in an action item for CHSWC consideration and/or vote.

* Please Note: Public comments are limited to three minutes per speaker.
Agenda topics are subject to CHSWC review and approval.
The agenda may be adjusted depending upon the time needed for each item.
Members of the public should plan sufficient time to pass through building security.