

DIVISION OF LABOR STANDARDS ENFORCEMENT
ELECTRICIAN CERTIFICATION UNIT
1515 Clay St.
Oakland, CA 94612
Tel: (510) 286-3900

MAILING ADDRESS:
P. O. Box 420603
San Francisco, CA 94142-0603



Electrician Certification Curriculum Committee Meeting Minutes

November 8, 2016

10:00 AM

**Division of Labor Standards Enforcement
Sacramento, CA**

Meeting called to order by Eric Rood at 10:03 AM.

Introductions

Members present:

- Eric Rood – DLSE, Assistant State Labor Commissioner
- Luisa Martinez – DLSE, Electrician Certification Manager
- Don Simonich – San Joaquin County of Education
- Nicholas Esquivel – Chancellor's Office of Community Colleges

Quorum has been met.

Attendees present:

- Brett Moss – Electrical Training Institute
- Diana Limon – EBEW Local #11
- Jim DeBerry – San Joaquin Valley College
- Angela Heinz – San Joaquin Valley College
- Sagit Woodbury – ABC NorCal
- Suzanne Engelhardt – Long Beach City College
- Michelle Perez – ABC LA/Ventura
- Chrisitine Hall – WECA
- Mark Bowden – IBEW Local #684 Central Valley
- David Thomas – San Joaquin Delta College
- Ana Lopez- WECA
- Abraham Cicchetti – Intercoast College
- Oscar Meier – LAUSD
- Dennis Morin – Sacramento Electrical JATC

Review and approval of minutes from May 19, 2016

Motion by Luisa Martinez to approve minutes

Motion seconded by Nicholas Esquivel.

Minutes for May 19, 2016 approved.

Business

I. Department of Education San Joaquin County

Brightwood College (BPPE known as “Kaplan”)

Brett Moss and Michelle Perez conducted site inspection. School is established with other curriculum, but lacking for Electrician Program. Space and equipment not adequate. Not approved at this time.

Maxine Waters – adding General Electrician

Diana Limon and Jack Yapp conducted site inspection. Recommendations made during site inspection (lab work, inclusion of OSHA 10, etc.) have since been agreed to and updated. Recommend approval.

Motion by Eric Rood to approve addition of General Electrician curriculum.

Motion seconded by Don Simonich.

Addition of General Electrician curriculum to Maxine Waters approved.

San Joaquin Valley College

Diana Limon and Christina Olney (ABC) conducted site inspection.

Recommendations made during site inspection have since been agreed to and updated. Recommend approval.

Motion by Luisa Martinez to approve San Joaquin Valley College.

Motion seconded by Don Simonich.

San Joaquin Valley College approved.

II. Chancellor’s Office of Community Colleges

Solano Community College

No representatives present. Update by Luisa Martinez: Keith Chitwood and Steve Stobel conducted site visit on 7/11/2016. Site is not ready and will need additional courses to make full curriculum. Site is placed on hold for next ECCC meeting.

Rio Hondo College – “Partial” to “Full” Curriculum

Inspection and review not complete. On hold for next ECCC meeting

Intercoast College #165 – site visit of new location

Update by Luisa Martinez. Representatives present. Current approved school has changed location offsite from Elk Grove to Rancho Cordova. Site visit conducted and recommended for approval.

Motion by Luisa Martinez to approve new location.

New location approved.

III. Other

Annual Notice Requirement Status

Update by Luisa Martinez. Only for Electrician Trainee Programs. ECCC must audit approved ET schools annually. Notices have been mailed and only 4 schools have not responded: Los Medanos, Pittsburg; San Bernardino Community College; Barstow Community College; Long Beach City College. They are now marked as “pending” and can be removed from approved list if no response is received. Long Beach Community College in the process of sending response. Intercoast College #162 has requested to be listed as inactive.

DISCUSSION

Oscar Meier asked whether current approved schools need to add OSHA 10 to curriculum as new schools being reviewed are being recommended that it be added. Luisa Martinez responded that a curriculum/crosswalk review will be needed for all schools. A group of subject matter experts is being formed to update curriculum/crosswalk. Please email contacts and recommendations for subject matter experts to Luisa Martinez by November 30, 2016. Diana Limon to lead. Luisa Martinez confirmed that one updated crosswalk for each classification will be developed to be recommended for all schools to meet curriculum criteria.

Curriculum/crosswalk review meeting tentatively scheduled for Tuesday, January 24, 2017. Time and location – To Be Determined (TBD) in Monterey to coincide with California Apprenticeship Council meeting.

Angela Heinz asked if additional sites to approved schools need curriculum review and site visit. Luisa Martinez confirmed only site visit if curriculum is the same.

Eric Rood confirmed he is the representative of Labor Commissioner Julie Su, appointed chairperson over Electrician Trainee schools.

IV. Adjournment

Next Electrician Certification Curriculum Committee meeting tentatively scheduled for Tuesday, April 25, 2017 at 2 PM. Location – To Be Determined (TBD) in Glendale to coincide with California Apprenticeship Council meeting.

Meeting adjourned by Eric Rood at 10:51 AM.

Submitted by,

Alther Sunga, Staff Aide