## State of California

Department of Industrial Relations Division of Occupational Safety and Health Sacramento District Office 1750 Howe Avenue, Suite 430 Sacramento, CA 95825 Phone: (916) 263-2800 Fax: (916) 263-2798 Inspection #: Inspection Dates: Issuance Date: CSHO ID: Optional Report #: 1509781 01/12/2021 - 07/02/2021 07/02/2021 M3111 029-21



## Citation and Notification of Penalty

CA Motor Vehicles
and its successors
2415 First Ave
Sacramento, CA 95818

## <u>Citation 1 Item 1</u> Type of Violation: General

California Code of Regulations, Title 8: Section 3203 - Injury and Illness Prevention Program (a) Effective July 1, 1991, every employer shall establish, implement and maintain an effective Injury and Illness Prevention Program (Program). The Program shall be in writing and, shall, at a minimum: (4) Include procedures for identifying and evaluating work place hazards including scheduled periodic inspections to identify unsafe conditions and work practices. Inspections shall be made to identify and evaluate hazards:

(A) When the Program is first established.

(B) Whenever new substances, processes, procedures, or equipment are introduced to the workplace that represent a new occupational safety and health hazard; and

(C) Whenever the employer is made aware of a new or previously unrecognized hazard.

(6) Include methods and/or procedures for correcting unsafe or unhealthy conditions, work practices and work procedures in a timely manner based on the severity of the hazard:

(A) When observed or discovered.

(B) When an imminent hazard exists, which cannot be immediately abated without endangering employee(s) and/or property, remove all exposed personnel from the area except those necessary to correct the existing condition. Employees necessary to correct the hazardous condition shall be provided the necessary safeguards.

## Ref. T8 CCR 3205(c)(8)(C) - COVID-19 Prevention

(C) Employers shall implement cleaning and disinfecting procedures, which require:

1. Identifying and regularly cleaning and disinfecting frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, bathroom surfaces, and steering wheels. The employer shall inform employees and authorized employee representatives of cleaning and disinfection protocols, including the planned frequency and scope of regular cleaning and disinfection.

2. Prohibiting the sharing of personal protective equipment and to the extent feasible, items that employees come in regular physical contact with such as phones, headsets, desks, keyboards, writing materials, instruments, and tools. When it is not feasible to prevent sharing, sharing shall be minimized and such items and equipment shall be disinfected between uses by different people.

See pages 1 through 4 of this Citation and Notification of Penalty for information on employee rand employee rights and responsibilities.Citation and Notification of PenaltyPage 5 of 8Cal/OSHA-2V1 Rev 10/2020

Sharing of vehicles shall be minimized to the extent feasible, and high touch points (steering wheel, door handles, seatbelt buckles, armrests, shifter, etc.) shall be disinfected between users. 3. Cleaning and disinfection of areas, material, and equipment used by a COVID-19 case during the high-risk exposure period. (see regulations for full text)

VIOLATION:

Prior to and during the course of the inspection, the employer failed to establish, implement, and maintain an effective Injury and Illness Prevention Program (Program) in following instances:

Instance 1: The employer failed to effectively identify or evaluate workplace hazards relating to COVID-19 including, but not limited to, the following hazard(s): (a) The cleaning and disinfecting procedures for frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, and bathroom surfaces. [T8 CCR 3203(a)(4) Ref. T8 CCR 3205(c)(8)(C)(1)]

Instance 2: The employer failed to effectively implement methods or procedures to correct unhealthy conditions or work practices relating to COVID 19, including, but not limited to: (a) The cleaning and disinfecting procedures for frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, and bathroom surfaces. [T8 CCR 3203(a)(6) Ref. T8 CCR 3205(c)(8)(C)(1)]

Date By Which Violation Must be Abated: Proposed Penalty: August 06, 2021 \$850.00

Darin Wallace Compliance Officer / District Manager